

TOWN OF BROWNVILLE
BOARD OF SELECTPERSONS & BUDGET COMMITTEE
MEETING MINUTES
Monday, January 31, 2022 ~ 6:00 p.m.
American Legion Post 92 - 67 Railroad Ave. Brownville

Item 1. Meeting called to order at 6:00 p.m. by Board Member Shelly Ekholm in the absence of the Chairman.

Selectpersons Present: Shelly Ekholm, Kevin Emery & Dean Bellatty (Absent: Byron Weymouth, Chairman and James Hartin)

Budget committee members present: Gary Chapman, Marie McSwine, Jean Brown, Robert Brown and Donald Belvin (Absent: Michael Washburn)

Employees Present: Kevin Black, Shawn Mitchell, Felice Lyford and Crystal Cail (at 6:40)

Others Present: N/A

Town Manager presented the minutes from the prior Board & Budget Committee meeting, the most recent accounts payable warrant as well as the Quit Claim Deed for the Quarry Ave property that was purchased back from the town by the previous owner

Motion to approve and sign the previous meeting minutes from 1/19/2021.

Motion: Kevin Second: Dean Vote: All in favor

Motion to approve and sign the most recent accounts payable warrant.

Motion: Kevin Second: Dean Vote: All in favor

Motion to sign the Quit Claim Deed to Matthew & Angelina Coover for the property located on Quarry Avenue that was repurchased following foreclosure.

Motion: Kevin Second: Dean Vote: All in favor

Item 2. 2022 Department Head Presentations

Kevin and Shawn presented the Public Safety Budget including the new additions of EMS and EMA departments. Kevin also presented Public Works and also asked if there were any questions or concerns in the Water and Sewer budgets. Crystal presented the Parks & Rec budget as well as information on three quotes obtained to replace our 20 year old mower. Rec Director and Town Manager both recommend the 60" Husqvarna from Snow's Saw Shop which comes with a 5 yr/1500 hr warranty, to be placed on the warrant as a special project purchase.

Item 3. Budget Discussion

Selectboard members and Budget Committee members present all agreed they would like to add a Small Fire Equipment Reserve in the amount of \$10,000 for 2022. Kevin explained that the town previously had this same reserve, but it was combined through prior administration and lumped together as Fire Reserve. This would definitely be helpful for replacing turnout gear that estimates around \$4,000 per set.

Selectboard members and Budget Committee members present all agreed they would like to add a Parks & Recreation Capital Reserve in the amount of \$1,000 for 2022 to hopefully prepare for replacement of the mower down the road.

The Town Manager will add these two recommendations to the warrant article that contains all other reserves.

In consideration of time, the members agreed to cap the meeting at two hours and finish reviewing general government, reserves and projected revenues at the next scheduled meeting on 2/10/2022.

Item 4. Adjournment at 8:02 p.m.

Respectfully submitted, Felice Lyford

Selectboard:


Byron Weymouth, Selectboard Chair


Kevin Emery

Dean Bellatty


Shelly Ekholm


James Hartin

Budget Committee


Gary Chapman, Budget Comm Chair


Michael Washburn

Donald Belvin

Marie McSwine


Jean Brown


Robert Brown