

**TOWN OF BROWNVILLE**  
**BOARD OF SELECTPERSONS MEETING MINUTES**  
**Tuesday, March 15, 2022 ~ Beginning @ 6:00 pm**  
**American Legion Post #92 ~ 67 Railroad Ave. Brownville**

1. Open the Meeting

- a. Selectpersons Present: Byron Weymouth, Shelly Ekholm, Kevin Emery, Dean Bellatty
- b. Employees Present: Felice Lyford, Leesa Coates, Chris Crockett
- c. Residents Present: Jeff Coates

2. Approval of prior meeting minutes – Motion made to accept the minutes as written.

2-10-22 Minutes Motion: Shelly 2<sup>nd</sup>: Kevin Favor: All

2-15-22 Minutes Motion: Shelly 2<sup>nd</sup>: Kevin Favor: All

2-18-22 Minutes Motion: Shelly 2<sup>nd</sup>: Kevin Favor: All

3. Review of the Treasurer's Warrants:

- a. Payroll Warrants signed: All
- b. Accounts Payable Warrants signed: All
- c. Water/Sewer Warrants signed: All

4. MRC/Solid Waste Discussion: The Municipal Review Committee gave an overview of the status of the Hampden Facility final bid process and possible acquisition by MRC. If another suitable bidder is not identified through this final bid process, MRC has a "stalking horse bid" which the bondholders have agreed to accept. The sale will close by June 30, 2022. MRC will be looking for financial backing on a volunteer basis from member municipalities with an incentive possibly involving a reduced tipping fee. Brownville is not in a position to offer any type of guarantee on MRC's debt at this time. Nothing needed from the Board at this time. MRC will continue to update the municipalities and Felice will update the Board through this process.

5. Foreclosure Updates – Possible Quit Claim Deed

Mobile home at 1146 Main Rd paid taxes.

Motion to sign the Quit Claim Deed to Kevin Moaratty and waive the admin fees typically charged in a repurchase agreement.

Motion: Shelly 2<sup>nd</sup>: Kevin Favor: All

Motion to accept the offer on 84 Davis St property for the amount of \$15,000.

Motion: Dean 2<sup>nd</sup>: Kevin Favor: All

6. Sewer Pumper Lease: Currently the Sewer Dept pays the Highway Reserve Fund \$10,000 annually for a "lease" agreement for the use of the Highway truck carrying the sewer pumper. The manager is requesting this be reduced to \$2,500 annually as \$10,000 has been paid for many years and seems excessive considering the costs associated with this lease. Chris noted that he is paid through the highway department when he is operating the sewer pumper. The lease likely covered costs associated with labor as well as equipment.

Motion made to decrease the lease from \$10,000 to \$2,500 annually and document and charge hours worked pumping to the Sewer Department going forward.

Motion: Shelly 2<sup>nd</sup>: Kevin Favor: All

7. Administration Project: The manager would like to purchase dual monitors for a few office staff that would benefit from them as well as wireless keyboards and mice. At this time, she would propose using the carry over amount of \$528 from Admin Project, but there would be approximately \$400 additional funds needed to complete the updates. She is asking if the remaining funds can be taken from Admin Reserve.

Motion to allow the manager to take \$400 from Town Owned Property to Purchase the requested computer equipment.

Motion: Kevin                      2<sup>nd</sup>: Dean                      Favor: All

8. Open Session: Motion to authorize the Town Manager to sign the Septage Application for renewal at the treatment plant.

Motion: Dean                      2<sup>nd</sup>: Kevin                      Favor: All

Felice is researching the deed to Russell Rd property that was sold by the town last fall.

List of dangerous building is being worked on. Felice will work on sending out letters to the owners, in regards to these properties being a safety hazard.

9. Personnel Matters – Possible Executive Session pursuant to 1 M.R.S.A. § 405(6)(A)  
Manager stated no executive session was necessary as personnel matters go through Town Manager and there is a formal process. The Manager reviewed the process, our organizational chart and the roles of each position. Board members would like to know how they can address concerns about the responsibilities of specific individuals. The Manager explained the hierarchy, and that the day-to-day operations and functions of the staff are filtered through her. If the Board is concerned about certain operations and/or functions they can discuss them in general, but not related to any personnel. If they have a specific complaint about an individual it needs to be addressed with the Manager privately and cannot be discussed in a public meeting.

10. Next Meeting – Immediately Following Annual Town Meeting on March 21, 2022.

11. Adjournment – Motion to adjourn at 7:47PM

Motion: Kevin                      2<sup>nd</sup>: Shelly                      Favor: All

Respectfully submitted,  
Leesa Coates, Selectboard Secretary

  
Byron Weymouth, Chairperson

  
Kevin Emery

  
James Martin

  
Shelly Ekholm

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Dean Bellatty